



Saint Louis University – Office of Risk Management Dunk Tank Guidelines

Scope

This applies to any chartered Student Organizations or other recognized groups or departments wanting to have a Dunk Tank as part of an event on Saint Louis University's campus or sponsored by Saint Louis University.

Guidelines

The following guidelines focus on safety, responsibility, and compliance and are provided to ensure the safety and success of the event. All participants, volunteers, and spectators must adhere to the following safety measures.

Departments to Notify

- Chartered Student Organizations or other recognized groups or departments will be required to notify the following departments two weeks prior to the scheduled event:
 1. Event Services - 314-977-6338
 - a. Must be contacted to schedule the event.
 2. Department of Public Safety (DPS) – 314-977-3000
 3. Risk Management – 314-977-3952 or riskmgmt@health.slu.edu
 - a. Must provide Certificate of Insurance with required limits and SLU named as additional insured.
 - b. Risk Management to provide Waivers for participation.
 4. Facilities Services – Grounds Division
 - a. The Grounds Division must approve placement of vehicle site.

Event Site Preparation

- Facilities must be consulted and must approve the location of all activities including the dunk tank. They also should be present during set-up and tear-down to check the tank regarding the details below.
 1. In regard to the structure of the tank, it's assumed, but you should still double check that there is a barrier between the dunker and the dunked, so that the volunteer doesn't get hit with the ball.
 2. You should also have a facilities staff person on-site during set-up so that they can verify that the tank is functioning correctly and that no damage is present that can endanger the volunteer, i.e. sharp edges to cut the volunteer.
 3. You should also have the seat checked to be sure that it allows for grip or slide when needed and functions correctly. The company may have height and weight restrictions for the dunked and that needs to be communicated to potential volunteers for compliance.
- The dunk tank should be set near a drain capable of the amount of water intake that would come from emptying the tank after the event.
- An indoor location to dry off and be warm must be near the dunk tank and it is preferred that the location be off-limits to other people to give volunteers a chance to change if they want.

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Participants

- Only one person at a time may participate.
- Participants are required to:
 1. Sign a Waiver to participate – Waiver provided by the Office of Risk Management and collected by event sponsor prior to participating.
 2. Volunteers must be wearing appropriate swim gear, no bikinis (they can be problematic with the force of entering the water and then having to climb back up to the platform.)
 3. No Minors (18 and under) can participate (even with a waiver signed by a parent/guardian).
 4. With the uncertain weather in St. Louis and the event being outside, take care to limit exposure to cold and / or sun.
- The dunk tank must have enough volunteers to cover the maximum shift duration and restriction on number of shifts as detailed below.
 1. The dunk tank should be closed during uncovered shifts.
 2. No more than (1) one, 15-minute duration in the tank at any one time – (1) one shift is 15 minutes maximum.
 3. Only (1) one shift every 45 minutes, giving 30 minutes or more between shifts.
 4. Maximum number of turns in the tank per volunteer is (3) three.
 5. Another volunteer is usually at the tank to help facilitate and they are responsible for keeping the time for each shift.

Conclusion of Event

- The sponsoring group is responsible for ALL cleanup and disposal.
- Arrangements must be made to remove the dunk tank off campus within 2 hours following the end of the event.