

## Bi-Weekly Payroll and HRIS Calendar Fiscal Year 2025

*The calendar established below is done well in advance of payroll processing and therefore, subject to change.*

*Any changes to due dates, pay dates, or processing dates will be communicated via email to all Time Approvers and Business Managers*

July 2024							
S	M	T	W	T	F	S	
2024BW14		1	2	3	4	5	6
2024BW15	7	8	9	10	11	12	13
2024BW15	14	15	16	17	18	19	20
2024BW16	21	22	23	24	25	26	27
2024BW16	28	29	30	31			

August 2024							
S	M	T	W	T	F	S	
2024BW16				1	2	3	
2024BW17	4	5	6	7	8	9	10
2024BW17	11	12	13	14	15	16	17
2024BW18	18	19	20	21	22	23	24
2024BW18	25	26	27	28	29	30	31

September 2024							
S	M	T	W	T	F	S	
2024BW19	1	2	3	4	5	6	7
2024BW19	8	9	10	11	12	13	14
2024BW20	15	16	17	18	19	20	21
2024BW20	22	23	24	25	26	27	28
2024BW21	29	30					

October 2024							
S	M	T	W	T	F	S	
2024BW21			1	2	3	4	5
2024BW21	6	7	8	9	10	11	12
2024BW22	13	14	15	16	17	18	19
2024BW22	20	21	22	23	24	25	26
2024BW23	27	28	29	30	31		

November 2024							
S	M	T	W	T	F	S	
2024BW23					1	2	
2024BW23	3	4	5	6	7	8	9
2024BW24	10	11	12	13	14	15	16
2024BW24	17	18	19	20	21	22	23
2024BW25	24	25	26	27	28	29	30

December 2024							
S	M	T	W	T	F	S	
2024BW25	1	2	3	4	5	6	7
2024BW26	8	9	10	11	12	13	14
2024BW26	15	16	17	18	19	20	21
2025BW1	22	23	24	25	26	27	28
2025BW1	29	30	31				

January 2025							
S	M	T	W	T	F	S	
2025BW1			1	2	3	4	
2025BW2	5	6	7	8	9	10	11
2025BW2	12	13	14	15	16	17	18
2025BW3	19	20	21	22	23	24	25
2025BW3	26	27	28	29	30	31	

February 2025							
S	M	T	W	T	F	S	
2025BW3						1	
2025BW4	2	3	4	5	6	7	8
2025BW4	9	10	11	12	13	14	15
2025BW5	16	17	18	19	20	21	22
2025BW5	23	24	25	26	27	28	

March 2025							
S	M	T	W	T	F	S	
2025BW5						1	
2025BW6	2	3	4	5	6	7	8
2025BW6	9	10	11	12	13	14	15
2025BW7	16	17	18	19	20	21	22
2025BW7	23	24	25	26	27	28	29
2025BW8	30	31					

April 2025							
S	M	T	W	T	F	S	
2025BW8			1	2	3	4	5
2025BW8	6	7	8	9	10	11	12
2025BW9	13	14	15	16	17	18	19
2025BW9	20	21	22	23	24	25	26
2025BW10	27	28	29	30			

May 2025							
S	M	T	W	T	F	S	
2025BW10				1	2	3	
2025BW10	4	5	6	7	8	9	10
2025BW11	11	12	13	14	15	16	17
2025BW11	18	19	20	21	22	23	24
2025BW12	25	26	27	28	29	30	31

June 2025							
S	M	T	W	T	F	S	
2025BW12	1	2	3	4	5	6	7
2025BW13	8	9	10	11	12	13	14
2025BW13	15	16	17	18	19	20	21
2025BW14	22	23	24	25	26	27	28
2025BW14	29	30					

**##** Paydays

**##** University Holiday



Time Sheets Due (Payroll records are locked at 8am the day after this date)

Employee Business Processes Due

One-Time Payments Due