

**Undergraduate Academic
Affair Committee Saint Louis University
UAAC meeting minutes 11/4/21 and
UAAC Sub Meeting was cancelled for
11/11/21**

Associate Provost:

The UAAC Meeting was called to order by Associate Provost Dr. Rob Wood at 9:09 am.

Reports/Proposal/Policies from Committee Members:

Dr. Lauren Arnold - College Public Health Social Justice

The following items were discussed at the UAAC meeting.

A revised undergraduate core curriculum for the BS in Biostatistics was discussed, which details the new University Undergraduate Core Curriculum that rolls out next AY was discussed.

Program change report, minor changes for the BS in Social Work program, this will break one course into two courses, which was an observation, based in part from the HLC assessment and accreditation process.

Program Change Report – CPHSJ Public Health Programs – BS Health Management Program Curriculum Requirements BS Health Management

An updated BS in Health Management curriculum was reviewed by the committee. This updated BS in Health Management will be in line with the implementation of the new University Undergraduate Core Curriculum that will be rolled-out AY (2022/2023).

There was a few questions and clarifications requested from the committee for this College to incorporate into the program changes that were submitted by CPHSJ.

Action Item for CPHSJ:

CPHSJ will revise their documents for clarity and will resend the updated versions to the committee for review at the UAAC Sub-Committee meeting, which will take place in December's meeting. The requested edits are below:

CPHSJ was advised to correct in the program change cover sheet, #2 it currently is listed as Core, the prerequisites, accounting, etc., change to MATH 1400.

On the program change report, there is a reference to the Core implementing in Fall of 2023, this is a typo and should be 2022.

For the major prerequisite, (part of the outline) for ECON 1900 it has as a prerequisite Math 1200+ and what does that represent? There are other courses, such as Finite

Math, which is 1220, but that would not be the prerequisites, but College Algebra does, which is the 1200.

The committee wanted to make sure this was being communicated clearly to the students and it is not just any MATH courses above the 1200 level.

Lauren said originally when Biology in Health & Disease was put in the prerequisites (whatever prerequisites was pulled in per banner was rolled into it to indicate to students you might not be able to jump right into this course and you had to have a math before you could take it. This should be updated in Banner, and we need to make sure we have this reflected on our curriculum plan.

The committee wanted to make sure the Biology department knew how this is presented, and it was assured to the committee, the College would make sure it was clarified, and it would be in the course catalog it and be linked and communicated to the students.

Action Item for UAAC Committee:

The committee discussed if it was sufficient for UAAC to vote on curricular revisions involving implementation of the University Core when there is a substantial program change over 30%. The committee agreed and are proposed implementing a program template form (see next paragraph). Using a standard template will ensure programs are aware how the Core is to be represented within the curricular maps.

Ellen is proposing the campus-wide use of the document what Lauren Arnold, PhD sent and use as an example for a template. The UGCC could look at this document at the UGCC level to figure out what makes the most possible sense for all stakeholders, Advisors, program directors and students should be able to review the document and easily determine the items that are truly credit bearing versus things which will be attached to courses which are zero, versus things which could be done in a course or an experience outside the Core curriculum, UGCC could then approve the template. The template could then be used as the vehicle for mapping out how the Core will work in each curricular track.

Ellen stated, "The UGCC has no power over how programs incorporate the Core in their curricular tracks". Furthermore, each school/college can choose the process to navigate core the review/approval of these tracks. The UGCC does have oversight of how those colleges present the required Core components to the students. Ellen will pull the Core component out of the program change from CPHSJ (minimum 32 and maximum is 35 hours) and then put this item on UGCC agenda for review/approval. This process overall will allow administrators and beyond to articulate and view the tracks to the Core for all colleges.

After the template, has been viewed by UGCC, Ellen will return to Rob and he will distribute it to all the program directors whose programs need to incorporate the Core into their curricular tracks.

Gary Barker asked how do we articulate #2 on the program change form (below), which reads, please list the current and proposed course(s), in sequential order. In other words, if students must take courses in a pre-defined order, list the courses in that manner. Add additional lines where needed.

Gary asked, “is it more helpful to have the old ones listed and then the new ones listed? If students must take courses in a pre-defined order, then we should list the courses in that manner and how will this fit in-line with the University Core requirements?”

To answer Gary’s question, Jay said, “this will be rolled-out in course leaf”. In addition, with an added caveat, if your program is going to guide students via the new Core, the UAAC committee will need to view those additions to the program change report. Individual courses can be sent via course leaf to the UGCC, for certain items, but the UGCC does not need to look at broad curricular plans or how you are choosing to interweave core requirements and program requirements.

Program Change Document:



Program Change
Report.docx

Micro-Credential Definitions

Ongoing discussions and Jay updated and clarified a few questions the committee members were questioning. New updated information will be sent. This has not been approved and will be an on-going discussion.

4.0 Definitions: The following changes and/or recommendations were discussed today:

An academic micro-credential is a thematic focused collection of courses offered as either a required or elective subcomponent(s) at the undergraduate, graduate, or professional level.

Academic micro-credentials require at a minimum of 6 credits for course work and a maximum of 16 credits of baccalaureate programs and 8 credits for post baccalaureate programs.

Typically, may not be (overlap) an existing degree, major, minor, certificate or micro-credential offered at Saint Louis University.

Are designed either individually or collaboratively by a department(s) college(s) school(s), center(s) or other unit(s) authorized to offer degree programs.



Micro-Credential
Definition - JPH.pdf

Temporary Withdrawal Policy

The Provost message gave a signal that the temporary withdrawal policy may become permanent policy. If it does constitute as an academic policy change, if so, this will then need to be addressed at the UAAC committee. Yes, and Jay would like to create a version for the next catalog. The registration holds are going to be put back on for Spring and will only be a temporary inconvenience and will be corrected. Jay will convey this message to the students. Those will be processed within a day.

The committee discussed and questioned the number of W's criteria for probation, and if we can make that permanent? Another concern to this withdrawal policy we should consider the number of W's criteria for probation, if we do make this a permanent policy.

This temporary withdrawal policy will be tabled and addressed after the first of the year.
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First year grading

Example: First-year grading is designed to ease your transition to MIT by giving you time to adjust to factors like increased workloads and variations in academic preparation and teaching methods. You start with Pass or No Record (P/NR) grading during fall and IAP terms and transition to A, B, C, or No Record grades for the spring semester. Standard A-F grading begins in your sophomore year.

<https://registrar.mit.edu/classes-grades-evaluations/grades/grading-policies/first-year-gradin>

Announcements: Next UAAC Meeting will be on December 2nd, 2021 via zoom and UAAC Sub-Meeting, December 9th, 2021 via zoom.

