

ASSIGNMENT FORM FOR SPARE BADGES
REPORT DOSIMETERS ISSUED BY BADGE COORDINATOR PRIOR TO RETURN OF BADGES

*Please Return To: Lance Peters in the Office of Environmental Health & Safety
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1. To Assign Dose to a Participant:

- a) From printed data on spare dosimeter, complete columns 1, 4 & 7. (*Instructions in section 2.*)
- b) Enter the wear period begin and end date in columns 10 & 11.
- c) Complete columns 12 through 15. with participant information.

2. To Complete Spare Badge Information:

- a) Badge identification information is on the back of the badge.
- b) The **Badge Serial number** is found just above the bar code.
- c) The **Date** is on the first line on the back of the badge.
- d) The three Capital letters on the second line indicate the **series code**.



SPARE BADGE INFORMATION

PARTICIPANT TYPE

DATA TO BE REPORTED

PERMANENT REPORTING DATA

| Badge Serial # | Account # | Spare # | Date on Badge | Regular | New | *One Time User Do Not Carry Totals | Account # | Participant # | Series Code | Frequency | Waist, Collar, or Whole Body | Begin Wear Date | End Wear Date | Participant Name | Social Security | Sex | Birth Date |
|----------------|-----------|---------|---------------|---------|-----|------------------------------------|-----------|---------------|-------------|-----------|------------------------------|-----------------|---------------|------------------|-----------------|------|------------|
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| (1) | (2) | (3) | (4) | | | *Complete Cols 1-4 | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) |